

THE UPPER DALES HEALTH WATCH
The Patient Participation Group (PPG) for the Central Dales GP Practice

1. Purpose

The Joint Committee has been convened in accordance with the Local Government Act 1972 Part VI. The aims of the Joint Committee are:

- to act as the Consultative Group for the Central Dales GP Practice
- to represent the views of member parishes on health issues to appropriate organisations
- to inform member Parish Councils and the wider public of health related issues likely to have an impact on the community
- to hold public meetings when necessary

2. Membership

The Joint Committee consists of the following member Parish Councils:

Askrigg & Low Abbotside	Hawes & High Abbotside
Aysgarth & District	Marrick
Arkengarthdale	Melbecks & Gunnerside
Bainbridge	Muker
Burton-cum-Walden	Preston-under-Scar
Carperby & Low Thoresby	Redmire
Castle Bolton Parish Meeting	Reeth, Freminton & Healaugh
Grinton & Ellerton Abbey	West Witton

3. Associated Members

The Associated membership shall consist of:

The North Yorkshire County Councillor for the Upper Dales

Representatives of the Central Dales GP Practice

Non-contributing Parish Councils served by the Central Dales GP Practice

- Dent with Cowgill
- Garsdale

Other co-opted associated members invited to attend by the Joint Committee.

4. Reports of meetings

These will be sent when appropriate to:

Humber & North Yorkshire ICB Patient Engagement

The Press

MP for Richmond

STANDING ORDERS

1. Meetings

These will be held three times a year and will normally be held at the Aysgarth Surgery or in Swaledale, as the Joint Committee shall decide.

2. Officers

- The **Chairman**, who must be a Councillor or a Parish Meeting appointed representative, shall be appointed by the Joint Committee annually at the first meeting after 1 May. In the event of the Chairman being absent the group would appoint one of their number to take the chair for that meeting.
- The **Honorary Secretary** shall be appointed by the Joint Committee annually *or* every four years at the first meeting after the local council elections.
- Burton-cum-Walden Parish Council will act as **Treasurer** in the first instance, this to be altered as the Joint Committee shall decide.

3. Defray of expenses

The Joint Committee will raise funds for expenses (for example, postage, stationary and hire of venues if required) in such proportion as member Parish Councils or Parish Meetings may agree and in a manner to be decided by the Joint Committee, as authorised by the Local Government Act 1972, Section 103. Accounts will be presented annually by the Honorary Secretary and all financial decisions will be minuted.

3. Quorum

A quorum will consist of no fewer than five representatives of the member Parish Councils or Parish Meetings.

4. Voting

Should a vote ever be necessary, only representatives of Parish Councils or Parish Meetings who have contributed to the expenses of the Joint Committee will be eligible to vote. The Chairman shall give a casting vote whenever there is an equality of votes. Members shall vote by a show of hands or, if at least two members so request, by signed ballot.

5. Agendas and minutes

These will be sent to the representatives and Clerks of all member Parish Councils and Parish Meetings and to all associated members. Clerks are requested to confirm the name and contact details of their Council's representative to the Honorary Secretary whenever representation changes.

6. Public Meetings

These will be convened at the discretion of the Joint Committee whenever it is considered appropriate. Notification of meetings will be publicised in both surgeries and on Parish Notice Boards.